AGENDA
Garfield County Public Library District Board of Trustee Meeting
Date: Thursday May 5, 2016
Place: Glenwood Springs Branch Library, 815 Cooper Ave, Glenwood Springs, CO

I. CALL TO ORDER
A. Roll Call
B. Public Participation
C. Approval of the agenda

II. CONSENT ITEMS FOR APPROVAL
A. Minutes of Library Board meeting- April 7, 2016 (pp. 1-2)
B. Claims for Board Approval General Fund April 1, 2016 to April 29, 2016 (pp. 3-5)

III. FINANCE
A. Kevin Hettler, Finances Director

IV. GENERAL ITEMS
A. Executive Director Search, Interview with Sam Passey
B. Cooper Commons

V. DIRECTOR'S REPORT
A. Ratification of One Book, One Town Contract

VI. INFORMATION ITEMS
A. Credit Card Statement (pp.)
B. Profit and Loss to Budget March, 2016 (p. 9)
C. Profit and Loss to Budget Jan-March, 2016 (p. 10)
D. Profit and Loss Actual January thru March 2016 - 2yr Comparison (p. 11)
E. Balance Sheet General Fund thru February, 2016 (pp. 12-13)
F. Sales Tax Revenue Report – 2011-2015 (pp. 14-15)
G. Statistics (pp. 16-22)

Next Board Meeting- June 7, 2016 at the Parachute Branch Library, 244 Grand Valley Way, Parachute, CO 81635

Adjourn meeting.

This agenda is subject to change, including the addition of items up to 24 hours in advance or the deletion of items at any time. All times are approximate. If special accommodations are necessary per ADA, please call 970-625-4270 prior to the meeting.

Prepared by: Becky Sirotek
Posted on: April 29, 2016

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT

RECORD OF PROCEEDINGS: BOARD OF TRUSTEES MEETING
Rifle Branch Library, Rifle, CO
April 7, 2016

I. CALL TO ORDER

Nella Barker called the meeting to order at 6:08pm. Becky Sirotek conducted the roll call.

BOARD MEMBERS PRESENT:
Marilee Rippy
Monica Miller
Todd Anderson
Michelle Foster
Adrian Rippy-Sheehy
Nella Barker
Perry Sweeney

STAFF PRESENT:
Sandi Kister
Janine Rose
Becky Sirotek
Dan Mickelson
Amy Shipley
Jerry Morris
Andie Scott
Kevin Hettler
Michael Weerts

GUESTS PRESENT:
Alice Bedard-Voorhees

BOARD MEMBERS EXCUSED:

PUBLIC COMMENT SECTION: None

AGENDA CHANGES/ADDTIONS: Branch Manager's report was added to General Items.

II. CONSENT ITEMS FOR APPROVAL: Minutes of the March 3, 2016, and the February 27, 2016 to March 31, 2016 general fund claims A motion to approve the consent items was made by Rippy and seconded by Miller. **Motion Passed.**

III. FACILITIES: Facilities Manager Jerry Morris.
The **New Castle** desk project is still on going. **Rifle** had their window replaced. Roof leaks were discovered in **Carbondale.** FCI will fix the patio fence at **Silt**.

IV. FOUNDATION: Foundation Coordinator, Andie Scott
Andie informed the board that she is resigning from the district, her last day will be April 12, 2016. The annual campaign is still on going.

V. FINANCE: Finance Manager, Kevin Hettler

January 2016 Financials:
February, 2016 income was 105% of budget ($818,313 actual and $779,789 budgeted) while expenses were 87% of budget ($259,923 actual and $299,332 budgeted). There was a net gain of $39,409. Year to date income was 14% of budget ($831,601 actual and $6,031,535 budgeted) while expenses were 17% of budget ($1,001,663 actual and $5,971,535 budgeted). There was a net gain of $4,969,872.27. Total cash assets, as of February 29, 2016 total compared to $8,738,106 last month at $8,475,189.

Before the refund, sales tax revenue in December, 2015 was $206,781.54 which was 4% less than revenue in December, 2014. With the refund, sales tax revenue in December, 2015 was $205,643, which was 4% less than revenue in December, 2014.

VI. GENERAL ITEMS

Branch Manager Report: Janine gave her final report to the board for the Rifle Branch Library. Janine resigned, and her last day will be June 1st, 2016. Janine will be doing special projects in Support Services for the remainder of her time with the district.

Executive Director Search Update: Skype interviews for the Executive Director will be April 14th and 15th. The interviews will be held at the Rifle Branch Library.

Payroll Software Update: Becky Sirotek informed the board that the district's third party payroll vendor is converting their software and this will have an impact on staff.

Silt Patio: Sandi informed the board that FCI will repair the patio fence in Silt.

VII. DIRECTOR'S REPORT: The District is sending 9 staff member to the **Public Library Association Conference (PLA).** Sandi and Amy Shipley explained the changes to **Unique Management collection procedures**. Sandi gave updates on **Short Term and Long Term Disability, the large format printer, Cooper Commons, landscaping agreement, and Staff Day**.

A motion to adjourn the regular Board meeting was made by Rippy, seconded by Foster. Meeting adjourned at 8:15pm **Motion passed.**

NEXT MEETING
The next board meeting will be at the Glenwood Springs Branch Library, 815 Cooper Ave, Glenwood Springs, CO 81601

_____ Todd Anderson, Vice-President, Board of Trustees

_____ Marilee Rippy, Secretary/Treasurer, Board of Trustees

Garfield County Public Library District
Claims for Board Approval

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	04/05/2016		Friends of the Parachute Library	apply credits for reimb due to district	0.00
Bill Pmt -Check	04/05/2016		Friends/Foundation	apply credits for reimb due to district	0.00
Bill Pmt -Check	04/05/2016		Garfield County Public Library Foundation	apply credits for reimb due to district	0.00
Check	04/05/2016	Elec	CCOERA	Retirement	-7,685.22
Bill Pmt -Check	04/07/2016	21397	Vallejo, Yolanda	Lost Book Refund	-45.00
Bill Pmt -Check	04/13/2016	Elec	Verizon Wireless	Cell Phone through 3/18/16	-181.46
Bill Pmt -Check	04/15/2016	21398	625-Water(9283)	Rifle water	-51.15
Bill Pmt -Check	04/15/2016	21399	All Around Property Maintenance, INC	Landscaping	-1,655.00
Bill Pmt -Check	04/15/2016	21400	Architectural Windows & Doors, Inc.	Rifle glass window	-560.00
Bill Pmt -Check	04/15/2016	21401	Birds Beware	Window Washing	-1,300.00
Bill Pmt -Check	04/15/2016	21402	Bundsen-Goodrich, Colleen	Honorarium ALA	-400.00
Bill Pmt -Check	04/15/2016	21403	CCI Solutions	Cases	-42.08
Bill Pmt -Check	04/15/2016	21404	CDC Janitorial	Janitorial contract	-747.80
Bill Pmt -Check	04/15/2016	21405	CenturyLink	Telephone service	-328.80
Bill Pmt -Check	04/15/2016	21406	City of Glenwood Springs	Electric/Gas	-999.72
Bill Pmt -Check	04/15/2016	21407	City of Rifle	Water/Sewer	-127.67
Bill Pmt -Check	04/15/2016	21408	Consolidated Electrical Distributors, Inc	Electrical	-5.60
Bill Pmt -Check	04/15/2016	21409	DeLage Landen Financial Services, Inc.	Copiers	-1,411.33
Bill Pmt -Check	04/15/2016	21410	Demco	Supplies	-191.09
Bill Pmt -Check	04/15/2016	21411	Entravision Comms Corp	Spanish Radio	-2,000.00
Bill Pmt -Check	04/15/2016	21412	Eshelman, Emilie	Lost Materials	-30.00
Bill Pmt -Check	04/15/2016	21413	Francis, Sara	Mileage	-84.24
Bill Pmt -Check	04/15/2016	21414	Gallacher Photography	honorarium ALA	-200.00
Bill Pmt -Check	04/15/2016	21415	Great American Leasing Corporation	Toshiba phone lease 42-1425592	-1,043.98
Bill Pmt -Check	04/15/2016	21416	Hagenson, Megan	Mileage	-86.40
Bill Pmt -Check	04/15/2016	21417	Ingram Library Services	Library Materials	-8,015.92
Bill Pmt -Check	04/15/2016	21418	Jarrett, Pamela	Program	-30.00
Bill Pmt -Check	04/15/2016	21419	Kauffman, Joyce	Lost Materials	-29.00
Bill Pmt -Check	04/15/2016	21420	Marmot Library Network, Inc.	2nd Qtr	-61,929.25
Bill Pmt -Check	04/15/2016	21421	Mickelson, Dan	Mileage	-47.52
Bill Pmt -Check	04/15/2016	21422	Micro Plastics, Inc.	2016-01 NC Desk	-83.42
Bill Pmt -Check	04/15/2016	21423	Midwest Tape	Library Materials	-1,764.21
Bill Pmt -Check	04/15/2016	21424	Mountain Pest Control, Inc.	Pest Control	-90.00
Bill Pmt -Check	04/15/2016	21425	Movie Licensing USA	Movie License	-1,368.00
Bill Pmt -Check	04/15/2016	21426	OCLC	Cataloging 31-0734115	-231.84
Bill Pmt -Check	04/15/2016	21427	OverDrive	Ebooks	-76.00
Bill Pmt -Check	04/15/2016	21428	Proctor, Marie	Mileage	-43.20
Bill Pmt -Check	04/15/2016	21429	R & H Mechanical, LLC	GWS Boiler repair/ Quarterly contract	-5,741.33
Bill Pmt -Check	04/15/2016	21430	Rico, Alejandra	Honorarium LA500	-200.00
Bill Pmt -Check	04/15/2016	21431	Roache, Mollie	Mileage	-139.32
Bill Pmt -Check	04/15/2016	21432	Sandy's Office Supply	office supplies	-564.98
Bill Pmt -Check	04/15/2016	21433	Scott, Andi	Mileage	-49.68
Bill Pmt -Check	04/15/2016	21434	Sirotek, Becky	Mileage	-45.36
Bill Pmt -Check	04/15/2016	21435	Stocking, Stephanie	Mileage	-43.20
Bill Pmt -Check	04/15/2016	21436	Tinoco, Veronica	Reimb for Lost Materials	-31.99

Garfield County Public Library District
Claims for Board Approval

Bill Pmt -Check	04/15/2016	21437	Town of Carbondale	Water/Sewer	-65.92
Bill Pmt -Check	04/15/2016	21438	Town of New Castle.	Water/Sewer	-162.51
Bill Pmt -Check	04/15/2016	21439	Town of Parachute	Water/Sewer	-105.53
Bill Pmt -Check	04/15/2016	21440	Town of Silt	Water/Sewer	-137.34
Bill Pmt -Check	04/15/2016	21441	Transparent Information Services, LLC	Background Checks	-15.30
Bill Pmt -Check	04/15/2016	21442	TRIAD EAP	EAP	-595.35
Bill Pmt -Check	04/15/2016	21443	UMB Bank	Credit Cards	-7,245.19
Bill Pmt -Check	04/15/2016	21444	Unique Management Services, Inc.	Collections/Placements	-268.50
Bill Pmt -Check	04/15/2016	21445	Waste Management	Trash services	-122.28
Bill Pmt -Check	04/15/2016	21446	Wes Tech LLC	New Castle Desk project	-740.00
Bill Pmt -Check	04/15/2016	21447	Xcel Energy	Gas/Electric	-4,600.85
Check	04/15/2016	21448	Garfield County Public Library District	SO Tax	-13,342.96
Bill Pmt -Check	04/15/2016	21449	Mountain Waste	NC Trash and Recycling - 3 months	-300.75
Bill Pmt -Check	04/21/2016	21450	Tech Logic Corp	50% pre-payment on RFID Readers	-22,462.50
Bill Pmt -Check	04/29/2016	21451	Midwest Tape	Library Materials	-5,054.89
Bill Pmt -Check	04/29/2016	21452	Ingram Library Services	Library Materials	-5,652.28
Bill Pmt -Check	04/29/2016	21453	Lincoln National Life Insurance Company	May LTD Insurance	-999.75
Bill Pmt -Check	04/29/2016	21454	Willis HRH	Health Insurance May	-35,129.62
Bill Pmt -Check	04/29/2016	21455	AFLAC	AFLAC	-526.88
Bill Pmt -Check	04/29/2016	21456	Amazon .com	Library Materials	-34.16
Bill Pmt -Check	04/29/2016	21457	Books in Common Inc	One Book One Town	-2,150.00
Bill Pmt -Check	04/29/2016	21458	CCI Solutions	Cases	-140.80
Bill Pmt -Check	04/29/2016	21459	Center Point Large Print	VOID: Library Materials	0.00
Bill Pmt -Check	04/29/2016	21460	Churchill, Rachel	Reimbursement PLA	-77.32
Bill Pmt -Check	04/29/2016	21461	Colorado Special Districts	Workers' Comp Claims	-1,574.67
Bill Pmt -Check	04/29/2016	21462	Daly Property Services, Inc.	Snow Removal	-140.00
Bill Pmt -Check	04/29/2016	21463	DeLage Landen Financial Services, Inc.	Property Tax	-443.86
Bill Pmt -Check	04/29/2016	21464	Denver Post	Denver Post	-143.00
Bill Pmt -Check	04/29/2016	21465	Douglass Colony Group Inc.	C'dale roof work	-537.07
Bill Pmt -Check	04/29/2016	21466	Drew. Charity	Mileage	-54.00
Bill Pmt -Check	04/29/2016	21467	Duran, Michelle	Reimbursement	-335.64
Bill Pmt -Check	04/29/2016	21468	Horton Group, Inc.	March 2016	-174.75
Bill Pmt -Check	04/29/2016	21469	CDC Janitorial	Supplies	-204.68
Bill Pmt -Check	04/29/2016	21470	Demco	Supplies	-36.35
Bill Pmt -Check	04/29/2016	21471	Gale Cengage Learning	Library Materials	-385.37
Bill Pmt -Check	04/29/2016	21472	HealthSmart, Inc.	FLEX	-132.00
Bill Pmt -Check	04/29/2016	21473	Krick, Leslie	Reimbursement	-49.00
Bill Pmt -Check	04/29/2016	21474	Marchetti & Weaver, LLC	TABOR Consultation	-243.75
Bill Pmt -Check	04/29/2016	21475	Masters, Maura	Mileage	-27.86
Bill Pmt -Check	04/29/2016	21476	Mountain Air Mechanical, Inc.	Repair Rifle printer room	-32.20
Check	04/29/2016	21477	Lowes	Lowes Credit Card	-480.57
Bill Pmt -Check	04/29/2016	21478	Anvil Points Upholstery & Carpet	84-1565646	-290.00
Bill Pmt -Check	04/29/2016	21479	Cardiff Cleaning Services	Cleaning Service	-9,885.00
Bill Pmt -Check	04/29/2016	21480	Cedar Networks	Telephone	-1,745.00
Bill Pmt -Check	04/29/2016	21481	CenturyLink	Telephone	-125.72
Bill Pmt -Check	04/29/2016	21482	OverDrive	Ebooks	-2,352.52
Bill Pmt -Check	04/29/2016	21483	R & H Mechanical, LLC	Repairs	-234.90

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Bill Pmt -Check	04/29/2016	21484	Research Technology International	Disc Cleaning Supplies	-583.13
Bill Pmt -Check	04/29/2016	21485	Roberts-Gray, A	Mileage	-43.20
Bill Pmt -Check	04/29/2016	21486	Sandy's Office Supply	Supplies	-152.86
Bill Pmt -Check	04/29/2016	21487	Showcases	Cases	-50.68
Bill Pmt -Check	04/29/2016	21488	Sirotek, Becky	Mileage	-63.72
Bill Pmt -Check	04/29/2016	21489	Source Gas- Kinder Morgan	Gas/electric	-1,016.22
Bill Pmt -Check	04/29/2016	21490	Special District Association	Membership dues for 2016	-1,650.00
Bill Pmt -Check	04/29/2016	21491	Specialty Incentives	Pens	-2,279.23
Bill Pmt -Check	04/29/2016	21492	Stickle, Jeannine	Mileage	-38.88
Bill Pmt -Check	04/29/2016	21493	Technology Systems Consultants, Inc.	Telephone System	-619.69
Bill Pmt -Check	04/29/2016	21494	Unilink	Copies	-710.63
Bill Pmt -Check	04/29/2016	21495	Weerts, Michael	Reimbursement	-177.94
Bill Pmt -Check	04/29/2016	21496	Center Point Large Print	Library Materials	-156.96
Check	04/29/2016	21497	Swallow Oil	March and April stmt	-390.83
					-227,193.32
					-227,193.32

Garfield County Public Library District
Reconciliation Detail
20500 · UMB bank for purchase cards, Period Ending 03/31/2016

Type	Date	Num	Memo	Amount	Balance
Beginning Balance					**7,626.83**
Cleared Transactions					
Charges and Cash Advances - 102 items					
Credit Card Charge	02/29/2016	PAWalmart	Walmart	-37.70	-37.70
Credit Card Charge	03/01/2016	RIWalmart	Walmart	-58.94	-96.64
Credit Card Charge	03/01/2016	ADPayPal	PayPal	-30.00	-126.64
Credit Card Charge	03/01/2016	NCCitymarke	City Market	-26.83	-153.47
Credit Card Charge	03/01/2016	ADAce0301	Ace Hardware	-13.35	-166.82
Credit Card Charge	03/01/2016	ADLowes	Lowes	-11.89	-178.71
Credit Card Charge	03/02/2016	ADGallery	Gallery Collection	-131.52	-310.23
Credit Card Charge	03/02/2016	ADFireplace	Fireplace Company	-100.81	-411.04
Credit Card Charge	03/02/2016	ADMarkertek	Markertek	-91.30	-502.34
Credit Card Charge	03/02/2016	GSDominos	Dominos	-49.00	-551.34
Credit Card Charge	03/02/2016	ADSherw0302	Sherwin Williams	-41.61	-592.95
Credit Card Charge	03/02/2016	SICityMark	City Market	-32.99	-625.94
Credit Card Charge	03/02/2016	SIWalmart	Walmart	-28.45	-654.39
Credit Card Charge	03/02/2016	ADShell	Shell	-24.37	-678.76
Credit Card Charge	03/02/2016	SIUSPS	USPS	-2.59	-681.35
Credit Card Charge	03/03/2016	ADAmazon	Amazon	-39.99	-721.34
Credit Card Charge	03/03/2016	SICityMark	City Market	-20.00	-741.34
Credit Card Charge	03/03/2016	ADAmazon	Amazon	-16.94	-758.28
Credit Card Charge	03/03/2016	ADUSPS	USPS	-6.44	-764.72
Credit Card Charge	03/04/2016	ADWhistle	Whistle Pig	-50.00	-814.72
Credit Card Charge	03/04/2016	PABattlemen	Battlement Mesa True Value	-36.48	-851.20
Credit Card Charge	03/04/2016	ADCityMark	City Market	-16.97	-868.17
Credit Card Charge	03/05/2016	PACLIC	CLIC	-50.00	-918.17
Credit Card Charge	03/05/2016	GSiTunes	iTunes	-41.94	-960.11
Credit Card Charge	03/07/2016	SIOriental	Oriental Trading	-53.96	-1,014.07
Credit Card Charge	03/08/2016	ADStaples	Staples	-295.17	-1,309.24
Credit Card Charge	03/08/2016	ADStaples	Staples	-83.98	-1,393.22
Credit Card Charge	03/08/2016	RIFandango	Fandango	-50.00	-1,443.22
Credit Card Charge	03/08/2016	SICityMark	City Market	-34.91	-1,478.13
Credit Card Charge	03/08/2016	RICityMarke	City Market	-24.78	-1,502.91
Credit Card Charge	03/08/2016	CATown	Town	-9.00	-1,511.91
Credit Card Charge	03/09/2016	NCAmazon	Amazon	-250.00	-1,761.91
Credit Card Charge	03/09/2016	ADStaples	Staples	-99.96	-1,861.87
Credit Card Charge	03/09/2016	GSRockyMtn	Rocky Mountian Pizza	-34.50	-1,896.37
Credit Card Charge	03/10/2016	RIWalmart	Walmart	-90.52	-1,986.89
Credit Card Charge	03/10/2016	SIWalmart	Walmart	-62.22	-2,049.11
Credit Card Charge	03/10/2016	RIOriental	Oriental Trading	-61.48	-2,110.59
Credit Card Charge	03/10/2016	SIHerrschne	Herschners	-44.08	-2,154.67
Credit Card Charge	03/10/2016	ADCityMark	City Market	-25.94	-2,180.61
Credit Card Charge	03/10/2016	GSColordoug	Colordough Donuts	-15.65	-2,196.26
Credit Card Charge	03/11/2016	CACityMark	City Market	-23.45	-2,219.71
Credit Card Charge	03/11/2016	RIUSPS	USPS	-13.43	-2,233.14

Garfield County Public Library District
Reconciliation Detail
20500 · UMB bank for purchase cards, Period Ending 03/31/2016

Type	Date	Num	Memo	Amount	Balance
Credit Card Charge	03/12/2016	SIHobby	Hobby Lobby	-42.33	-2,275.47
Credit Card Charge	03/12/2016	NCCityMarke	City Market	-8.49	-2,283.96
Credit Card Charge	03/13/2016	PADona0313	Dona Luz	-30.00	-2,313.96
Credit Card Charge	03/14/2016	ADStaples	Staples	-57.74	-2,371.70
Credit Card Charge	03/15/2016	ADDenco	Denco	-350.16	-2,721.86
Credit Card Charge	03/15/2016	NCUSPS	USPS	-57.00	-2,778.86
Credit Card Charge	03/15/2016	PAAmazon	Amazon	-54.40	-2,833.26
Credit Card Charge	03/15/2016	ADUSPS	USPS	-17.94	-2,851.20
Credit Card Charge	03/15/2016	CATown	Town	-12.38	-2,863.58
Credit Card Charge	03/16/2016	ADCityMark	City Market	-22.46	-2,886.04
Credit Card Charge	03/16/2016	NCCitymark	City Market	-16.00	-2,902.04
Credit Card Charge	03/17/2016	PAAmazon	Amazon	-270.03	-3,172.07
Credit Card Charge	03/17/2016	GSOfficeDep	Office Depot	-107.96	-3,280.03
Credit Card Charge	03/17/2016	GSCityMarke	City Market	-9.07	-3,289.10
Credit Card Charge	03/17/2016	GSUSPS	USPS	-2.95	-3,292.05
Credit Card Charge	03/18/2016	ADDiscount	Discount School Supplies	-572.20	-3,864.25
Credit Card Charge	03/18/2016	ADAzuradisc	Azuradisc	-306.31	-4,170.56
Credit Card Charge	03/18/2016	GSMarriot	Marriot	-118.15	-4,288.71
Credit Card Charge	03/18/2016	NCCityMark	City Market	-5.94	-4,294.65
Credit Card Charge	03/18/2016	NCMr.T's	Mr. T's Hardware	-4.98	-4,299.63
Credit Card Charge	03/20/2016	ADAdobe	Adobe	-29.99	-4,329.62
Credit Card Charge	03/21/2016	ADNextDay	Next Day Printing	-794.67	-5,124.29
Credit Card Charge	03/21/2016	ADUSPS	USPS	-101.07	-5,225.36
Credit Card Charge	03/21/2016	PAWalmart	Walmart	-44.85	-5,270.21
Credit Card Charge	03/21/2016	ADAmazon	Amazon	-40.14	-5,310.35
Credit Card Charge	03/21/2016	ADFactory	Factory Outdoor	-39.98	-5,350.33
Credit Card Charge	03/21/2016	RIUSPS	USPS	-5.66	-5,355.99
Credit Card Charge	03/22/2016	GSUSPS	USPS	-199.07	-5,555.06
Credit Card Charge	03/22/2016	ADRedLion	Red Lion Inn	-95.17	-5,650.23
Credit Card Charge	03/22/2016	PAUSPS	USPS	-52.07	-5,702.30
Credit Card Charge	03/22/2016	ADCapurros	Capurros	-26.57	-5,728.87
Credit Card Charge	03/22/2016	ADTaylor ST	Taylor Street	-21.49	-5,750.36
Credit Card Charge	03/22/2016	ADTADU	Tadu Food	-19.95	-5,770.31
Credit Card Charge	03/22/2016	ADThirsty	Thristy Bear	-18.96	-5,789.27
Credit Card Charge	03/22/2016	ADBlue Bott	Blue Bottle	-14.56	-5,803.83
Credit Card Charge	03/22/2016	PAClarks	Clark's	-12.70	-5,816.53
Credit Card Charge	03/22/2016	ADLatte	Latte Express	-9.52	-5,826.05
Credit Card Charge	03/22/2016	ADMazarine	Mazarine	-9.35	-5,835.40
Credit Card Charge	03/22/2016	ADHiltonHer	Hilton Herb	-7.61	-5,843.01
Credit Card Charge	03/22/2016	RIUSPS	USPS	-6.62	-5,849.63
Credit Card Charge	03/23/2016	ADHotel	Hotels.com	-196.94	-6,046.57
Credit Card Charge	03/23/2016	AdHotels	Hotels.com	-196.94	-6,243.51
Credit Card Charge	03/23/2016	ADHotels	Hotels.com	-196.94	-6,440.45
Credit Card Charge	03/23/2016	ADAmazon	Amazon	-33.09	-6,473.54
Credit Card Charge	03/23/2016	ADAmazon	Amazon	-21.99	-6,495.53

Garfield County Public Library District
Reconciliation Detail
20500 · UMB bank for purchase cards, Period Ending 03/31/2016

Type	Date	Num	Memo	Amount	Balance
Credit Card Charge	03/23/2016	GSOlive	Olive Ridley's	-20.98	-6,516.51
Credit Card Charge	03/23/2016	NCCitymark	City Market	-12.75	-6,529.26
Credit Card Charge	03/24/2016	RICityMark	City Market	-7.28	-6,536.54
Credit Card Charge	03/25/2016	AdOnline	Online Labels	-54.90	-6,591.44
Credit Card Charge	03/25/2016	SIAmazon	Amazon	-21.60	-6,613.04
Credit Card Charge	03/26/2016	SIAmazon	Amazon	-8.56	-6,621.60
Credit Card Charge	03/28/2016	ADWestern	Western Slope Paint	-56.25	-6,677.85
Credit Card Charge	03/29/2016	SIWalmart	Walmart	-56.24	-6,734.09
Credit Card Charge	03/29/2016	ADLazyBear	Lazy Bear	-44.79	-6,778.88
Credit Card Charge	03/29/2016	NCCityMark	City Market	-44.50	-6,823.38
Credit Card Charge	03/30/2016	ADStaples	Staples	-101.94	-6,925.32
Credit Card Charge	03/30/2016	SIBrickhous	Brickhouse	-28.17	-6,953.49
Credit Card Charge	03/31/2016	AdDiscount	Discount Mugs	-242.60	-7,196.09
Credit Card Charge	03/31/2016	ADFacebook	FaceBook	-44.10	-7,240.19
Credit Card Charge	03/31/2016	PAFacebook	Face Book	-5.00	-7,245.19
Total Charges and Cash Advances				-7,245.19	-7,245.19
Payments and Credits - 1 item					
Check	03/15/2016	21350	credit card statement	7,626.83	7,626.83
Total Cleared Transactions				381.64	381.64
Cleared Balance				-381.64	7,245.19
Register Balance as of 03/31/2016				-381.64	7,245.19
New Transactions					
Payments and Credits - 1 item					
Bill	04/01/2016	Apr2016 Statement	Credit Cards	7,245.19	7,245.19
Total New Transactions				7,245.19	7,245.19
Ending Balance				**-7,626.83**	**0.00**

Garfield County Public Library District
Profit & Loss Budget vs. Actual
March 2016

	Mar 16	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40100 · Sales tax revenue-	165,205.96	171,255.00	-6,049.04	96.47%
40200 · Property Tax Revenue	581,824.40	603,814.00	-21,989.60	96.36%
40300 · Specific Ownership Tax Revenue	13,342.96	12,425.00	917.96	107.39%
40900 · Interest Earned on Investments	1,173.25	250.00	923.25	469.3%
41000 · Grants-	0.00	4,166.67	-4,166.67	0.0%
41010 · Donations or Contributions	0.00	4,166.67	-4,166.67	0.0%
41300 · Solar Rebates-	21.87	822.00	-800.13	2.66%
42000 · Branch Revenues	12,801.10	12,281.00	520.10	104.24%
43000 · COST OF RECEIVING REVENUE	-71,114.24	-13,000.00	-58,114.24	547.03%
Total Income	703,255.30	796,180.34	-92,925.04	88.33%
Gross Profit	703,255.30	796,180.34	-92,925.04	88.33%
Expense				
50001 · DEBT SERVICE	0.00	0.00	0.00	0.0%
51000 · EMPLOYEE COSTS-	205,188.21	221,146.73	-15,958.52	92.78%
52000 · LIBRARY SERVICES	74,750.94	93,971.18	-19,220.24	79.55%
53000 · PROFESSIONAL SERVICES	607.17	2,333.34	-1,726.17	26.02%
54000 · BUILDING OVERHEAD-	26,442.47	30,254.24	-3,811.77	87.4%
54500 · BUILDING REMODEL & ADDING FFE	136.92	10,000.00	-9,863.08	1.37%
55000 · EQUIPMENT	2,469.10	3,625.00	-1,155.90	68.11%
56000 · OTHER OVERHEAD-	2,973.62	1,825.00	1,148.62	162.94%
57000 · ADVERTISING & MARKETING	436.76	1,556.13	-1,119.37	28.07%
58000 · VEHICLES	50.15	750.00	-699.85	6.69%
59000 · PARTNERSHIPS	0.00	0.00	0.00	0.0%
Total Expense	313,055.34	365,461.62	-52,406.28	85.66%
Net Ordinary Income	390,199.96	430,718.72	-40,518.76	90.59%
Net Income	**390,199.96**	**430,718.72**	**-40,518.76**	**90.59%**

Garfield County Public Library District
Profit Loss Budget vs. Actual
Jan - March 2016

	Jan - Mar Actual	Jan - Mar Budget	Annual Budget	Jan - Mar Actual to Annual Budget
Ordinary Income/Expense				
Income				
40100 · Sales tax revenue-	371,987.50	567,275.00	2,300,000.00	16.17%
40200 · Property Tax Revenue	1,169,012.65	1,154,088.00	3,410,750.00	34.27%
40300 · Specific Ownership Tax Revenue	44,052.68	42,997.00	175,000.00	25.17%
40900 · Interest Earned on Investments	6,753.95	4,250.00	10,000.00	67.54%
41000 · Grants-	0.00	12,500.01	50,000.00	0.00%
41010 · Donations or Contributions	0.00	12,500.01	50,000.00	0.00%
41300 · Solar Rebates-	355.87	1,592.00	10,000.00	3.56%
42000 · Branch Revenues	36,433.32	33,822.00	140,000.00	26.02%
43000 · COST OF RECEIVING REVENUE	-93,585.42	-30,700.00	-114,215.00	81.94%
Total Income	1,535,010.55	1,798,324.02	6,031,535.00	25.45%
Gross Profit	1,535,010.55	1,798,324.02	6,031,535.00	25.45%
Expense				
50001 · DEBT SERVICE	0.00	0.00	1,829,000.00	0.00%
51000 · EMPLOYEE COSTS-	618,121.58	668,500.19	2,658,942.00	23.25%
52000 · LIBRARY SERVICES	190,139.32	225,685.04	715,704.00	26.57%
53000 · PROFESSIONAL SERVICES	2,588.86	7,000.02	48,000.00	5.39%
54000 · BUILDING OVERHEAD-	80,546.93	96,097.82	396,489.00	20.32%
54500 · BUILDING REMODEL & ADDING FF	367.32	10,000.00	27,500.00	1.34%
55000 · EQUIPMENT	10,177.68	10,875.00	138,500.00	7.35%
56000 · OTHER OVERHEAD-	51,887.83	51,475.00	71,900.00	72.17%
57000 · ADVERTISING & MARKETING	184.12	4,244.58	22,500.00	0.82%
58000 · VEHICLES	665.54	2,250.00	9,000.00	7.39%
59000 · PARTNERSHIPS	50,000.00	50,000.00	54,000.00	92.59%
Total Expense	1,004,679.18	1,126,127.65	5,971,535.00	16.82%
Net Ordinary Income	530,331.37	672,196.37	60,000.00	
Net Income	**530,331.37**	**672,196.37**	**60,000.00**	

Garfield County Public Library District
Profit Loss
January through March 2016

	Jan - Mar 16	Jan - Mar 15	$ Change
Ordinary Income/Expense			
Income			
40100 · Sales tax revenue-	371,987.50	387,516.57	-15,529.07
40200 · Property Tax Revenue	1,169,012.65	994,090.23	174,922.42
40300 · Specific Ownership Tax Revenue	44,052.68	45,998.26	-1,945.58
40900 · Interest Earned on Investments	6,753.95	2,478.13	4,275.82
41000 · Grants-	0.00	1,700.00	-1,700.00
41200 · Asset sales/Other Revenue	0.00	1,704.55	-1,704.55
41300 · Solar Rebates-	355.87	1,336.78	-980.91
42000 · Branch Revenues	36,433.32	34,526.11	1,907.21
43000 · COST OF RECEIVING REVENUE	-93,585.42	-83,435.72	-10,149.70
Total Income	1,535,010.55	1,385,914.91	149,095.64
Gross Profit	1,535,010.55	1,385,914.91	149,095.64
Expense			
51000 · EMPLOYEE COSTS-	618,121.58	535,882.80	82,238.78
52000 · LIBRARY SERVICES	190,139.32	207,473.80	-17,334.48
53000 · PROFESSIONAL SERVICES	2,588.86	7,952.68	-5,363.82
54000 · BUILDING OVERHEAD-	80,546.93	91,585.11	-11,038.18
54500 · BUILDING REMODEL & ADDING FFE	367.32	49,756.32	-49,389.00
55000 · EQUIPMENT	10,177.68	8,649.81	1,527.87
56000 · OTHER OVERHEAD-	51,887.83	56,462.89	-4,575.06
57000 · ADVERTISING & MARKETING	184.12	9,594.56	-9,410.44
58000 · VEHICLES	665.54	1,098.62	-433.08
59000 · PARTNERSHIPS	50,000.00	50,010.00	-10.00
Total Expense	1,004,679.18	1,018,466.59	-13,787.41
Net Ordinary Income	530,331.37	367,448.32	162,883.05
Net Income	**530,331.37**	**367,448.32**	**162,883.05**

Garfield County Public Library District
Balance Sheet
As of March 31, 2016

	Mar 31, 16
ASSETS	
Current Assets	
Checking/Savings	
10010 · Alpine Bank- 7072	778,188.58
10030 · Alpine Bank- FLEX(..7137)	69.92
10040 · Wells Fargo- SO Tax	831,710.90
10050 · Colo Trust	567,757.90
10055 · C-Safe	1,303,624.79
10060 · Alpine Bank- Payroll	98,381.61
10200 · Bankcorp Bank- FSA	2,477.00
10300 · Petty Cash- Cash drawer fund	1,075.00
11000 · WF-23652002-Reserve 2009 COPS	1,376,117.16
11010 · WF-23652000-Annual Interest Pmt	13.87
11040 · WF-23652009-Reserve 2010 COPS	753,750.72
11050 · WF-23652001-Annual Princ. Pmt	36.30
11100 · GASB 31 adj - Balance Sheet	-6,907.00
Total Checking/Savings	5,706,296.75
Other Current Assets	
12050 · Sales tax transfer by Treasurer	206,781.54
12100 · Property tax transfer by Treas	3,408,644.00
Total Other Current Assets	3,615,425.54
Total Current Assets	9,321,722.29
Fixed Assets	
16000 · FIXED ASSETS	33,078,400.34
17000 · Accumulated Depreciation	-2,039,681.38
Total Fixed Assets	31,038,718.96
Other Assets	
18000 · 99 yr lease-City of Rifle	951,066.87
18600 · Prepaid Subsc	7,077.00
18900 · Deferred Charges- COPS	63,606.00
19075 · Due to from reimbursements	20,152.55
19100 · Due to/fr Foundation & Friends	29,686.80
19150 · Due tr/fr Employees	4.19
Total Other Assets	1,071,593.41
TOTAL ASSETS	**41,432,034.66**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	103,923.82
Total Accounts Payable	103,923.82
Credit Cards	
20500 · UMB bank for purchase cards	7,245.19
Total Credit Cards	7,245.19
Other Current Liabilities	

Garfield County Public Library District
Balance Sheet
As of March 31, 2016

	Mar 31, 16
20700 · Amount provided by COPS	-17,415,000.00
20800 · Accrued PDO-	79,184.28
21100 · Other Payroll Payables-	10,161.49
21200 · Payroll Payable-	70,665.90
21500 · Current portion of COP debt-	1,080,000.00
22000 · Deferred Sales tax Revenue	206,781.54
22100 · Deferred Property Tax Revenue-	3,408,644.00
23000 · Amt of Compensated Absenses	-79,184.28
24500 · Debt from COPS-	16,335,000.00
Total Other Current Liabilities	3,696,252.93
Total Current Liabilities	3,807,421.94
Total Liabilities	3,807,421.94
Equity	
30000 · Unassigned Fund Balance	1,287,767.48
30010 · Restricted Fund Balance	181,300.00
30020 · Investment in fixed assets-	32,612,926.72
30030 · Committed Fund Balance	2,804,124.02
30100 · Retained Earnings	-277,636.88
39999 · GASB 34- Fund Bal Adj	485,800.00
Net Income	530,331.38
Total Equity	37,624,612.72
TOTAL LIABILITIES & EQUITY	**41,432,034.66**

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT

SALES TAX COMPARISON REPORT

BEFORE REFUND

	2012		2013		2014		2015		2016	
January	192,870.81	12.21%	194,046.37	0.61%	157,954.01	-18.60%	171,255.99	8.42%	165,205.96	-3.53%
February	185,762.32	-9.30%	182,378.70	-1.82%	164,955.33	-9.55%	156,611.76	-5.06%	-	-100.00%
March	201,106.62	7.80%	177,292.08	-11.84%	274,667.44	54.92%	183,651.55	-33.14%	-	-100.00%
April	216,279.02	20.14%	163,915.05	-24.21%	204,502.95	24.76%	176,436.28	-13.72%	-	-100.00%
May	200,415.74	-27.52%	186,178.84	-7.10%	195,754.32	5.14%	198,774.79	1.54%	-	-100.00%
June	223,967.85	3.31%	221,124.48	-1.27%	228,122.58	3.16%	220,869.13	-3.18%	-	-100.00%
July	291,652.18	38.47%	226,206.33	-22.44%	214,080.13	-5.36%	215,309.82	0.57%	-	-100.00%
August	198,222.56	-10.98%	197,303.22	-0.46%	210,611.26	6.74%	209,135.70	-0.70%	-	-100.00%
September	190,349.10	-17.37%	188,999.79	-0.71%	213,398.38	12.91%	260,179.02	21.92%	-	-100.00%
October	190,595.91	-8.37%	202,437.20	6.21%	194,336.20	-4.00%	182,241.69	-6.22%	-	-100.00%
November	173,420.16	-18.81%	176,439.55	1.74%	185,574.02	5.18%	179,760.58	-3.13%	-	-100.00%
December	194,309.29	-24.11%	223,816.76	15.19%	216,260.57	-3.38%	206,781.54	-4.38%	-	-100.00%
TOTAL	2,458,951.56	-2.88%	2,340,138.37	-3.84%	2,460,217.19	5.99%	2,361,007.85	-3.09%	165,205.96	-91.96%

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT
SALES TAX COMPARISON REPORT
WITH REFUND

	2012		2013		2014		2015		2016	
January	178,672.94	3.95%	180,138.00	0.82%	156,389.73	-13.18%	119,021.52	-23.89%	107,887.11	-9.35%
February	175,390.46	10.67%	1,791.28	-98.98%	158,289.73	8736.68%	152,508.02	-3.65%	-	-100.00%
March	196,260.33	5.20%	2,596.31	-98.68%	213,739.69	8132.44%	181,435.06	-15.11%	-	-100.00%
April	199,322.33	20.80%	10,339.93	-94.81%	172,267.76	1566.04%	175,817.96	2.06%	-	-100.00%
May	197,973.56	129.66%	182,645.85	-7.74%	192,894.52	5.61%	196,717.28	1.98%	-	-100.00%
June	221,004.86	4.84%	219,883.80	-0.51%	205,070.24	-6.74%	215,786.91	5.23%	-	-100.00%
July	289,871.88	37.63%	226,206.33	-21.96%	200,067.92	-11.56%	214,708.92	7.32%	-	-100.00%
August	138,212.42	190.96%	190,814.23	38.06%	206,760.52	8.36%	208,306.05	0.75%	-	-100.00%
September	186,123.70	-19.20%	28,846.67	-84.50%	211,097.30	631.79%	248,288.72	17.62%	-	-100.00%
October	166,342.64	-13.89%	202,437.20	21.70%	193,230.38	-4.55%	181,007.55	-6.33%	-	-100.00%
November	168,751.02	64.02%	173,105.29	2.58%	176,964.94	2.23%	177,841.00	0.50%	-	-100.00%
December	190,432.25	2.08%	55,763.79	-70.72%	215,164.22	285.85%	205,642.96	-4.43%	-	-100.00%
TOTAL	2,308,358.39	30.88%	1,474,568.68	-28.88%	2,301,936.95	1611.08%	2,277,081.95	-1.50%	107,887.11	-92.45%

	Garfield County Public Library District					
	March, 2016					
CIRCULATION	2015	2016		March	March	
	Last Year	This Year	% change	Last Year	This Year	% change
Print Materials						
Adult	161366	39696	-75.40%	14046	14257	1.50%
Young Adult	26192	6520	-75.11%	2282	2538	11.22%
Juvenile	172995	42873	-75.22%	14409	14371	-0.26%
World Languages	7933	1794	-77.39%	621	664	6.92%
Magazines	6744	1645	-75.61%	537	629	17.13%
Total Print Circulation	**375230**	**92528**	**-75.34%**	**31895**	**32459**	**1.77%**
AV Circulation						
e-books- Overdrive	23093	6258	-72.90%	1990	2300	15.58%
Zinio (e-magazines)	5661	1063	-81.22%	772	408	-47.15%
Media	271526	72589	-73.27%	22816	24713	8.31%
AV Circulation	**300280**	**79910**	**-73.39%**	**25578**	**27421**	**7.21%**
Materials Borrowed from other libraries	52089	12871	-75.29%	4748	4683	-1.37%
Total Materials Borrowed	**52089**	**12871**	**-75.29%**	**4748**	**4683**	**-1.37%**
CIRCULATION GRAND TOTAL	**727599**	**185309**	**-74.53%**	**62221**	**64563**	**3.76%**
Self Check machines	325188	76566	-76.45%	25990	27406	5.45%
% of check out with self check	44.69%	41.32%		41.77%	42.45%	
Miscellaneous						
Library Cards	6159	1497	-75.69%	760	602	-20.79%
Reference Questions	100245.76	4745	-95.27%	8540	1598	-81.29%
Door Count	653420	153327	-76.53%	53433	55114	3.15%
Meeting Room Usage	1418	517	-63.54%	135	183	35.56%
Meeting Room Attendance	21551	5825	-72.97%	1928	2145	11.26%
Home Bound Items	382	97	-74.61%	31	40	29.03%
Exams Proctored	86	13	-84.88%	8	5	-37.50%
Number of Volunteers	805	163	-79.75%	64	57	-10.94%
Volunteer hours	5301.94	1055.71	-80.09%	426.44	396.67	-6.98%
PROGRAMS						
Adult Programs	329	103	-68.69%	36	39	8.33%
Adult Program Attendance	5629	1204	-78.61%	500	447	-10.60%
Teen Programs	297	85	-71.38%	41	34	-17.07%
Teen Program Attendance	4084	898	-78.01%	635	367	-42.20%
Tween Programs	272	69	-74.63%	33	29	-12.12%
Tween Program Attendance	6105	769	-87.40%	648	376	-41.98%
Early Childhood Programs	611	181	-70.38%	57	67	17.54%
Early Childhood Program Attendance	16632	4940	-70.30%	1602	1961	22.41%
Class Visits to Library	196	52	-73.47%	20	26	30.00%
Class Visits to Library Attendance	4546	706	-84.47%	409	302	-26.16%
Staff Visits to School	205	55	-73.17%	28	24	-14.29%
Staff Visits to School Attendance	6818	1650	-75.80%	652	599	-8.13%
ESL programs	55	13	-76.36%	7	3	-57.14%
ESL Attendance	811	332	-59.06%	110	85	-22.73%
Outreach programs	57	9	-84.21%	5	2	-60.00%
Outreach Attendance	1847	221	-88.03%	177	93	-47.46%
Book a Librarian	163	87	-46.63%	0	32	#DIV/0!
Tech Assistance (5 minutes)	1311	1444	10.14%	0	523	#DIV/0!
Summer Reading- Juvenile	7992	0	-100.00%	0	0	#DIV/0!
Summer Reading- Teens	1334	0	-100.00%	0	0	#DIV/0!
Summer Reading- Outreach	53	0	-100.00%	0	0	#DIV/0!
Summer Reading- Adults	21	0	-100.00%	0	0	#DIV/0!
COLLECTION						
Items Added	22104	5561	-74.84%	1799	2320	28.96%
Total items in collection	2286489	592044		190785	187794	
TURN OVER RATES	3.18%	3.13%		3.26%	3.44%	
ELECTRONIC RESOURCES						
Ancestry - Searches	5180	1421	-72.57%	566	713	25.97%
EBSCO Databases - Sessions	18108	13624	-24.76%	1751	3522	101.14%
EBSCO Databases - Searches	65456	43266	-33.90%	5183	10942	111.11%
Chiltons - Searches	541	119	-78.00%	99	24	-75.76%
Global Road Warrior - Sessions	108	29	-73.15%	11	7	-36.36%
Global Road Warrior - Page Views	611	114	-81.34%	47	36	-23.40%
Heritage Quest - Searches	1454	137	-90.58%	206	0	-100.00%
Learning Express - Sessions	106	43	-59.43%	11	33	200.00%
Learning Express - Page Views	162	301	85.80%	0	225	#DIV/0!
Mango - Sessions	922	372	-59.65%	90	150	66.67%
Newsbank - Searches	129	153	18.60%	0	1	#DIV/0!
Opposing Viewpoints - Sessions	678	269	-60.32%	37	15	-59.46%
Opposing Viewpoints - Searches	2257	802	-64.47%	100	26	-74.00%
PAC Useage (hours)	63819.61	15449.49	-75.79%	5466.56	5423.94	-0.78%
Tumblebooks - Book Views	5702	199	-96.51%	882	104	-88.21%
Website Visits	268849	57447	-78.63%	25010	20404	-18.42%
World Book - Sessions	471	214	-54.56%	36	46	27.78%
World Book - Searches	914	231	-74.73%	29	80	175.86%

	CARBONDALE BRANCH LIBRARY					
	March, 2016					
CIRCULATION	2015	2016		March	March	
	Last Year	This Year	% change	Last Year	This Year	% change
Juvenile	43129	9478	-78.02%	3604	3504	-2.77%
Young Adult	4005	890	-77.78%	329	377	14.59%
Magazines	921	242	-73.72%	69	83	20.29%
Fiction	10280	2632	-74.40%	896	876	-2.23%
Non Fiction	8474	2197	-74.07%	821	837	1.95%
Large Print	956	223	-76.67%	125	78	-37.60%
World Languages	2843	689	-75.77%	173	246	42.20%
New Books	6354	1089	-82.86%	580	403	-30.52%
Reference/Colo Collection/Ace	58	10	-82.76%	4	4	0.00%
ILL	48	25	-47.92%	13	9	-30.77%
Media	53893	13779	-74.43%	4277	4518	5.63%
Materials borrowed from other libraries	12191	3018	-75.24%	1122	1078	-3.92%
CIRCULATION GRAND TOTAL	**143152**	**34272**	-76.06%	**12013**	**12013**	0.00%
Self Check machines	53283	12269		4662	4983	
% of check out with self check	37.22%	35.80%		38.81%	41.48%	
Miscellaneous						
Library Cards	1348	284	-78.93%	132	91	-31.06%
Reference Questions	13882.76	1433	-89.68%	1098	421	-61.66%
Door Count	100051	26170	-73.84%	9150	9676	5.75%
Meeting Room Usage	210	46	-78.10%	20	19	-5.00%
Meeting Room Attendance	3050	604	-80.20%	414	294	-28.99%
Home Bound Items	43	12	-72.09%	4	4	0.00%
Exams Proctored	18	0	-100.00%	3	0	-100.00%
Volunteers	240	50	-79.17%	16	13	-18.75%
Volunteer hours	1754.21	380.43	-78.31%	109.25	117.5	7.55%
PROGRAMS						
Adult Programs	49	12	-75.51%	4	3	-25.00%
Adult Program Attendance	1526	332	-78.24%	77	122	58.44%
Teen Programs	68	16	-76.47%	6	6	0.00%
Teen Program Attendance	1774	397	-77.62%	241	171	-29.05%
Tween Programs	52	7	-86.54%	4	3	-25.00%
Tween Program Attendance	959	63	-93.43%	63	30	-52.38%
Early Childhood (5 and under) Program	90	28	-68.89%	8	10	25.00%
Early Childhood Program Attendance	2137	688	-67.81%	171	297	73.68%
Class Visits to Library	79	23	-70.89%	12	5	-58.33%
Class Visits to Library Attendance	1458	375	-74.28%	220	40	-81.82%
Staff Visits to School	43	25	-41.86%	8	12	50.00%
Staff Visits to School Attendance	1190	488	-58.99%	128	222	73.44%
ESL program	22	0	-100.00%	4		-100.00%
ESL Attendance	169	0	-100.00%	26		-100.00%
Outreach programs	11	1	-90.91%	1		-100.00%
Outreach Attendance	412	20	-95.15%	100		-100.00%
Book A Librarian	10	22	120.00%		10	#DIV/0!
Tech Assistance	505	457	-9.50%		129	#DIV/0!
Summer Reading- Children	1291	0	-100.00%			#DIV/0!
Summer Reading- Teens	289	0	-100.00%			#DIV/0!
Summer Reading-outreach	0	0	#DIV/0!			#DIV/0!
Summer Reading-Adults	0	0	#DIV/0!			#DIV/0!
TECHNOLOGY						
PAC Useage (hours)	11333.83	2983.92	-73.67%	916.35	1036.29	13.09%
Wireless	16200	3931	-75.73%	1149	1374	19.58%
COLLECTION						
Items Added	4521	1071	-76.31%	373	555	48.79%
Total items in collection	352847	119091	-66.25%	29476	29985	
TURN OVER RATES				4.08%	4.01%	

	GLENWOOD SPRINGS BRANCH LIBRARY					
	March, 2016					
CIRCULATION	2015	2016		March	March	
	Last Year	This Year	% change	Last Year	Last Year	% change
Juvenile	37754	11425	-69.74%	3539	3333	-5.82%
Young Adult	5205	1242	-76.14%	466	469	0.64%
Magazines	1286	265	-79.39%	88	106	20.45%
Fiction	14225	3591	-74.76%	1264	1189	-5.93%
Non Fiction	12154	3059	-74.83%	1102	1072	-2.72%
Large Print	999	260	-73.97%	108	94	-12.96%
World Languages	2169	503	-76.81%	208	184	-11.54%
New Books	8914	2176	-75.59%	625	850	36.00%
Reference/Colo Collection/Ace	5	4	-20.00%		3	#DIV/0!
ILL	26	9	-65.38%	3	7	133.33%
Media	63329	17208	-72.83%	5430	5773	6.32%
Materials borrowed from other libraries	13033	3216	-75.32%	1279	1133	-11.42%
CIRCULATION GRAND TOTAL	**159099**	**42958**	-73.00%	**14112**	**14213**	0.72%
Self Check machines	74300	19582		5578	6620	
% of check out with self check	46.70%	45.58%		39.53%	46.58%	
Miscellaneous						
Library Cards	1849	424	-77.07%	224	153	-31.70%
Reference Questions	28577	382	-98.66%	2606	156	-94.01%
Door Count	179778	44199	-75.41%	16287	16333	0.28%
Meeting Room Usage	299	105	-64.88%	30	31	3.33%
Meeting Room Attendance	5555	1906	-65.69%	470	650	38.30%
Home Bound Items	34	3	-91.18%	4	1	-75.00%
Exams Proctored	10	1	-90.00%	1	0	-100.00%
Volunteers	119	31	-73.95%	9	10	11.11%
Volunteer hours	656.5	134	-79.59%	46.25	47	1.62%
PROGRAMS						
Adult Programs	73	17	-76.71%	8	7	-12.50%
Adult Program Attendance	1482	258	-82.59%	73	111	52.05%
Teen Programs	29	17	-41.38%	5	7	40.00%
Teen Program Attendance	246	88	-64.23%	57	49	-14.04%
Tween Programs	41	9	-78.05%	7	3	-57.14%
Tween Program Attendance	670	71	-89.40%	117	25	-78.63%
Early Childhood Programs	128	38	-70.31%	13	14	7.69%
Early Childhood Program Attendance	4654	1568	-66.31%	548	651	18.80%
Class Visits to Library	54	29	-46.30%	7	21	200.00%
Class Visits to Library Attendance	1037	331	-68.08%	173	262	51.45%
Staff Visits to School	87	12	-86.21%	11	6	-45.45%
Staff Visits to School Attendance	1280	228	-82.19%	113	48	-57.52%
ESL program	15	2	-86.67%			#DIV/0!
ESL attendance	154	22	-85.71%			#DIV/0!
Outreach programs	14	4	-71.43%	2	1	-50.00%
Outreach Attendance	330	137	-58.48%	40	50	25.00%
Book A Librarian	70	16	-77.14%		5	#DIV/0!
Tech Assistance	427	333	-22.01%		113	#DIV/0!
Summer Reading- Children	1371	0	-100.00%			#DIV/0!
Summer Reading- Teens	321	0	-100.00%			#DIV/0!
Summer Reading- Adults	250	0	-100.00%			#DIV/0!
TECHNOLOGY						
PAC Useage (hours)	15952.79	3798.44	-76.19%	1548.13	1311.01	-15.32%
Wireless	19107	5966	-68.78%	1875	2158	15.09%
COLLECTION						
Items Added	4287	1068	-75.09%	336	382	13.69%
Total items in collection	390975	95342	-75.61%	32359	31890	
TURN OVER RATES				4.36%	4.46%	

	NEW CASTLE BRANCH LIBRARY					
	March, 2016					
CIRCULATION	2015	2016		March	March	
	Last Year	This Year	% change	Last Year	This Year	% change
Juvenile	19819	4865	-75.45%	1695	1590	-6.19%
Young Adult	3472	957	-72.44%	256	373	45.70%
Magazines	1435	409	-71.50%	128	186	45.31%
Fiction	8930	2324	-73.98%	712	748	5.06%
Non Fiction	7706	2081	-73.00%	755	714	-5.43%
Large Print	492	114	-76.83%	57	53	-7.02%
World Languages	651	140	-78.49%	66	58	-12.12%
New Books	4643	883	-80.98%	391	418	6.91%
Reference/Colo Collection/Ace	114	7	-93.86%	13	3	-76.92%
ILL	43	5	-88.37%	2	2	0.00%
Media	32884	8853	-73.08%	2755	3093	12.27%
Materials borrowed from other libraries	5338	930	-82.58%	453	455	0.44%
CIRCULATION GRAND TOTAL	**85527**	**21568**	-74.78%	**7283**	**7693**	5.63%
Self Check machines	28874	7061		3354	2653	-20.90%
% of check out with self check	33.76%	32.74%		46.05%	34.49%	
Miscellaneous						
Library Cards	531	153	-71.19%	77	71	-7.79%
Reference Questions	8932	610	-93.17%	715	223	-68.81%
Door Count	50559	12788	-74.71%	4064	4652	14.47%
Meeting Room Usage	113	45	-60.18%	8	16	100.00%
Meeting Room Attendance	1268	446	-64.83%	61	220	260.66%
Home Bound Items	23	4	-82.61%	1	1	0.00%
Exams Proctored	3	3	0.00%		3	#DIV/0!
Volunteers	91	29	-68.13%	10	13	30.00%
Volunteer hours	792.5	265	-66.56%	84	124.25	47.92%
PROGRAMS						
Adult Programs	42	34	-19.05%	4	12	200.00%
Adult Program Attendance	468	308	-34.19%	28	116	314.29%
Teen Programs	94	31	-67.02%	12	14	16.67%
Teen Program Attendance	604	164	-72.85%	65	71	9.23%
Tween Programs	56	18	-67.86%	6	8	33.33%
Tween Program Attendance	639	172	-73.08%	61	74	21.31%
Early Childhood Programs	90	27	-70.00%	8	11	37.50%
Early Childhood Program Attendance	2224	700	-68.53%	190	245	28.95%
Class Visits to Library	2	0	-100.00%			#DIV/0!
Class Visits to Library Attendance	47	0	-100.00%			#DIV/0!
Staff Visits to School	40	5	-87.50%	4	3	-25.00%
Staff Visits to School Attendance	940	90	-90.43%	109	66	-39.45%
ESL programs	0	0	#DIV/0!			#DIV/0!
ESL Attendance	0	0	#DIV/0!			#DIV/0!
Outreach- programs	4	0	-100.00%			#DIV/0!
Outreach- attendance	222	0	-100.00%			#DIV/0!
Book A Librarian	24	17	-29.17%		7	#DIV/0!
Tech Assistance	40	137	242.50%		99	#DIV/0!
Summer Reading- Children	937	0	-100.00%			#DIV/0!
Summer Reading- Teens	169	0	-100.00%			#DIV/0!
Summer Reading- Outreach	53	0	-100.00%			#DIV/0!
Summer Reading- Adults	0	0	#DIV/0!			#DIV/0!
TECHNOLOGY						
PAC Useage (hours)	5994.4	1652.58	-72.43%	448.2	619.25	38.16%
Wireles	6226	1853	-70.24%	438	717	63.70%
COLLECTION						
Items Added	3123	910	-70.86%	232	438	88.79%
Total items in collection	409079	100998		34050	33757	
TURN OVER RATES				2.14%	2.28%	

	SILT BRANCH LIBRARY					
	March, 2016					
CIRCULATION	2015	2016		March	March	
	Last Year	This Year	% change	Last Year	This Year	% change
Juvenile	20138	4872	-75.81%	1556	1717	10.35%
Young Adult	2251	454	-79.83%	214	168	-21.50%
Magazines	1134	203	-82.10%	101	78	-22.77%
Fiction	6496	1617	-75.11%	575	535	-6.96%
Non Fiction	6600	1670	-74.70%	636	601	-5.50%
Large Print	379	85	-77.57%	17	31	82.35%
World Languages	569	144	-74.69%	47	54	14.89%
New Books	2957	618	-79.10%	245	313	27.76%
Reference/Colo Collection/Ace	121	110	-9.09%	5	90	1700.00%
ILL	15	4	-73.33%	5	2	-60.00%
Media	32235	8200	-74.56%	2802	2979	6.32%
Materials borrowed from other libraries	4752	1408	-70.37%	430	499	16.05%
CIRCULATION GRAND TOTAL	**77647**	**19385**	-75.03%	**6633**	**7067**	6.54%
Self Check machines	24110	5507		1886	2107	11.72%
% of check out with self check	31.05%	28.41%		28.43%	29.81%	
Miscellaneous						
Library Cards	394	110	-72.08%	26	55	111.54%
Reference Questions	17222	674	-96.09%	1894	221	-88.33%
Door Count	60321	13167	-78.17%	5171	5026	-2.80%
Meeting Room Usage	228	72	-68.42%	16	14	-12.50%
Meeting Room Attendance	1633	452	-72.32%	152	170	11.84%
Home Bound	20	2	-90.00%	1	1	0.00%
Exams Proctored	18	4	-77.78%	3	0	-100.00%
Volunteers	78	17	-78.21%	10	8	-20.00%
Volunteer hours	503	66.5	-86.78%	91.5	40.5	-55.74%
PROGRAMS						
Adult Programs	44	6	-86.36%	5	1	-80.00%
Adult Program Attendance	555	50	-90.99%	60	2	-96.67%
Teen Programs	37	3	-91.89%	5	1	-80.00%
Teen Program Attendance	327	15	-95.41%	59	1	-98.31%
Tween Programs	37	14	-62.16%	5	6	20.00%
Tween Program Attendance	530	229	-56.79%	58	121	108.62%
Early Childhood Programs	139	39	-71.94%	13	15	15.38%
Early Childhood Program Attendance	3121	866	-72.25%	338	358	5.92%
Class Visits to Library	21	0	-100.00%			#DIV/0!
Class Visits to Library Attendance	487	0	-100.00%			#DIV/0!
Staff Visits to School	9	0	-100.00%	3		-100.00%
Staff Visits to School Attendance	174	0	-100.00%	50		-100.00%
ESL Program	1	0	-100.00%			#DIV/0!
ESL Program attendance	1	0	-100.00%			#DIV/0!
Outreach programs	1	0	-100.00%			#DIV/0!
Outreach Attendance	54	0	-100.00%			#DIV/0!
Book A Librarian	20	13	-35.00%		2	#DIV/0!
Tech Assistance	29	184	534.48%		65	#DIV/0!
Summer Reading- Children	988	0	-100.00%			#DIV/0!
Summer Reading- Teens	190	0	-100.00%			#DIV/0!
Summer Reading- Adults	0	0	#DIV/0!			#DIV/0!
TECHNOLOGY						
PAC Useage (hours)	7732.64	1763.51	-77.19%	626.45	619.56	-1.10%
Wireless	7086	1809	-74.47%	615	683	11.06%
COLLECTION						
Items Added	2410	682	-71.70%	226	303	34.07%
Total items in collection	276845	67008		22902	22429	
TURN OVER RATES				2.90%	3.15%	

	RIFLE BRANCH LIBRARY					
	March, 2016					
CIRCULATION	2015	2016		March	March	
	Last Year	This Year	% change	Last Year	This Year	% change
Juvenile	33918	7424	-78.11%	2528	2531	0.12%
Young Adult	5869	1461	-75.11%	582	624	7.22%
Magazines	659	136	-79.36%	34	46	35.29%
Fiction	15505	3975	-74.36%	1328	1288	-3.01%
Non Fiction	10129	2797	-72.39%	881	914	3.75%
Large Print	1066	278	-73.92%	122	109	-10.66%
World Languages	1228	246	-79.97%	92	95	3.26%
New Books	7747	2000	-74.18%	582	768	31.96%
Reference/Colo Collection/Ace	112	24	-78.57%	21	14	-33.33%
ILL	96	30	-68.75%	10	14	40.00%
Media	61147	17079	-72.07%	5304	5686	7.20%
Materials borrowed from other libraries	10017	2475	-75.29%	864	854	-1.16%
CIRCULATION GRAND TOTAL	**147493**	**37925**	-74.29%	**12348**	**12943**	4.82%
Self Check machines	88936	22090		7366	7547	2.46%
% of check out with self check	60.30%	58.25%		59.57%	58.31%	
Miscellaneous						
Library Cards	1378	342	-75.18%	222	153	-31.08%
Reference Questions	28897	1247	-95.68%	2001	402	-79.91%
Door Count	214708	45080	-79.00%	15046	15057	0.07%
Meeting Room Usage	378	200	-47.09%	41	85	107.32%
Meeting Room Attendance	7129	1554	-78.20%	590	415	-29.66%
Home Bound	121	34	-71.90%	5	14	180.00%
Exams Proctored	20	2	-90.00%	1	0	-100.00%
Volunteers	133	14	-89.47%	11	4	-63.64%
Volunteer hours	928	108	-88.36%	61	35	-42.62%
PROGRAMS						
Adult Programs	56	11	-80.36%	11	6	-45.45%
Adult Program Attendance	884	122	-86.20%	234	57	-75.64%
Teen Programs	50	13	-74.00%	5	4	-20.00%
Teen Program Attendance	962	216	-77.55%	120	69	-42.50%
Tween Programs	58	9	-84.48%	6	4	-33.33%
Tween Program Attendance	2790	124	-95.56%	256	76	-70.31%
Early Childhood Programs	89	24	-73.03%	6	8	33.33%
Early Childhood Program Attendance	2804	584	-79.17%	236	199	-15.68%
Class Visits to Library	29	0	-100.00%	1		-100.00%
Class Visits to Library Attendance	1245	0	-100.00%	16		-100.00%
Staff Visits to School	3	0	-100.00%			#DIV/0!
Staff Visits to School Attendance	313	0	-100.00%			#DIV/0!
ESL programs	17	11	-35.29%	3	3	0.00%
ESL Attendance	487	310	-36.34%	84	85	1.19%
Outreach programs	17	1	-94.12%			#DIV/0!
Outreach Attendance	486	10	-97.94%			#DIV/0!
Book A Librarian	17	12	-29.41%		6	#DIV/0!
Tech Assistance	130	228	75.38%		93	#DIV/0!
Summer Reading- Children	1467	0	-100.00%			#DIV/0!
Summer Reading- Teens	240	0	-100.00%			#DIV/0!
Summer Reading- Adults	0	0	#DIV/0!			#DIV/0!
TECHNOLOGY						
PAC Useage (hours)	16935.39	3664.38	-78.36%	1484.42	1297.36	-12.60%
Wireless	18020	4862	-73.02%	1444	1760	21.88%
COLLECTION						
Items Added	4332	1003	-76.85%	355	357	0.56%
Total items in collection	481348	118714		40564	39552	
TURN OVER RATES				3.23%	3.27%	

	PARACHUTE BRANCH LIBRARY					
	March, 2016					
CIRCULATION	2015	2016		March	March	
	Last Year	This Year	% change	Last Year	This Year	% change
Juvenile	18237	4809	-73.63%	1487	1696	14.06%
Young Adult	5390	1516	-71.87%	435	527	21.15%
Magazines	1309	390	-70.21%	117	130	11.11%
Fiction	13551	3308	-75.59%	1142	1072	-6.13%
Non Fiction	5479	1237	-77.42%	421	489	16.15%
Large Print	606	141	-76.73%	55	60	9.09%
World Languages	473	72	-84.78%	35	27	-22.86%
New Books	6024	1096	-81.81%	526	589	11.98%
Reference/Colo Collection/Ace	11	3	-72.73%	0	0	#DIV/0!
ILL	51	14	-72.55%	4	8	100.00%
Media	28038	7470	-73.36%	2248	2664	18.51%
Materials borrowed from other libraries	6598	1824	-72.36%	580	664	14.48%
CIRCULATION GRAND TOTAL	**85767**	**21880**	-74.49%	**7050**	**7926**	12.43%
Self Check machines	39035	10057		3144	3496	11.20%
% of check out with self check	45.51%	45.96%		44.60%	44.11%	
Miscellaneous						
Library Cards	659	184	-72.08%	79	79	0.00%
Reference Questions	2735	399	-85.41%	226	175	-22.57%
Door Count	48003	11923	-75.16%	3715	4370	17.63%
Meeting Room Usage	190	49	-74.21%	20	18	-10.00%
Meeting Room Attendance	2916	863	-70.40%	241	396	64.32%
Home Bound Items	141	42	-70.21%	16	19	18.75%
Exams Proctored	17	3	-82.35%	0	2	#DIV/0!
Volunteers	144	22	-84.72%	8	9	12.50%
Volunteer hours	667.73	101.78	-84.76%	34.44	32.42	-5.87%
PROGRAMS						
Adult Programs	65	23	-64.62%	4	10	150.00%
Adult Program Attendance	714	134	-81.23%	28	39	39.29%
Teen Programs	19	5	-73.68%	8	2	-75.00%
Teen Program Attendance	171	18	-89.47%	93	6	-93.55%
Tween Programs	28	12	-57.14%	5	5	0.00%
Tween Program Attendance	517	110	-78.72%	93	50	-46.24%
Early Childhood Programs	75	25	-66.67%	9	9	0.00%
Early Childhood Program Attendance	1692	534	-68.44%	119	211	77.31%
Class Visits to Library	11	0	-100.00%			#DIV/0!
Class Visits to Library Attendance	272	0	-100.00%			#DIV/0!
Staff Visits to School	24	13	-45.83%	2	3	50.00%
Staff Visits to School Attendance	2932	844	-71.21%	252	263	4.37%
ESL programs	0	0	#DIV/0!			#DIV/0!
ESL Attendance	0	0	#DIV/0!			#DIV/0!
Outreach programs	10	3	-70.00%	2	1	-50.00%
Outreach Attendance	343	54	-84.26%	37	43	16.22%
Book A Librarian	22	7	-68.18%	0	2	#DIV/0!
Tech Assistance	180	105	-41.67%	0	24	#DIV/0!
Summer Reading- Children	1938	0	-100.00%			#DIV/0!
Summer Reading- Teens	125	0	-100.00%			#DIV/0!
Summer Reading- Adults	21	0	-100.00%			#DIV/0!
TECHNOLOGY						
PAC Useage (hours)	5870.56	1586.66	-72.97%	443.01	540.47	22.00%
Wireless	4410	1229	-72.13%	322	413	28.26%
COLLECTION						
Items Added	3431	827	-75.90%	277	285	2.89%
Total items in collection	375395	90891		31434	30181	
TURN OVER RATES				2.24%	2.63%	